

Host your Tournament at Pronghorn Club

90-60-30 Day Checklist

90 Days

- Group Golf Sales Manager/Tournament Coordinator will schedule a time to walk through the property and discuss big picture items
- Confirm start times for tournament and marketing needs
- Order additional golf carts, group merchandise, and outside vendor items

60 Days

- Confirm menu selections
- Purchase hole in one insurance if required and on course contest prizes
- Final golf club rental set needs due

30 Days

- Final headcount for golfers and meals due**
- Meet with Group Golf Sales Manager/Tournament Coordinator to discuss all remaining details

5 Days

- Final pairings, handicaps, on-course competitions due to Tournament Coordinator/Head Golf Professional

Day Of

- Group is responsible for range, registration and on course set up
 - All signage must be approved by Juniper Preserve, Pronghorn Club staff. The Group is responsible for transportation to set up and break down signage and sponsorship
- Enjoy your event and leave the rest to Pronghorn Club!

**Refunds or credits will not be provided should there be a reduction to this number within 30 days



PRONGHORN
CLUB